



### **Donation and Sponsorship Request Guidelines**

1. The organization, project, or event must provide a significant benefit to Fibre and TLC's membership and/or the communities we serve, including Cowlitz, Wahkiakum, Clark, Skamania, Lewis, Pacific, and Grays Harbor counties in Washington, and Columbia, Clatsop, Tillamook, and Lincoln counties in Oregon.
2. Requests can be made for money, services, or items such as gift baskets or giveaways.
  - a. When submitting a request, you can also request volunteers for your event. This will be decided at the same time as the overall request.
3. These requests will NOT be considered:
  - a. Religious or church organizations, with possible exceptions for specific humanitarian missions
  - b. Political/partisan endorsements or affiliations
  - c. For-profit organizations
  - d. Donations for individuals or small groups of individuals, including individual youth sports teams, except in rare instances such as personal or family disaster
  - e. Organizations that discriminate against any race, religion, gender, age, creed, sexual orientation, or national origin
4. We try to review requests on a weekly basis, on the first day of the week; however, please allow up to two weeks for response. You are welcome to submit your donation or sponsorship request at any time, however:
  - a. Requests submitted without adequate response time prior to event or sponsorship deadlines will likely not be considered. Please allow adequate time before your event for us to decision the request, correspond back with you, and fulfill the request.
  - b. All requests should be submitted using our online fill-able form, available on our website.
  - c. Organizations whose requests are denied are welcome to resubmit for a different event or opportunity at any time.
5. Due to the number of requests that we receive each year, we will not be able to fulfill each request. Our decisions are final.
6. No organizations will be permitted to solicit contributions on Fibre or TLC property.

**Any questions should be directed to [CommunityDevelopment@fibrecu.com](mailto:CommunityDevelopment@fibrecu.com).**

**Thank you!**